# [Insert SFA letter head]

Modification to an Existing Contract

to Provide Meals under the National School Lunch Program (NSLP),

School Breakfast Program (SBP), After-School Snack Program, and At-Risk Supper Program

This document is in reference to a contract agreement dated \_\_\_\_/\_\_\_\_/\_\_\_\_ between the following parties [**insert name of SFA**] and [**insert name of FSMC/Vendor**].

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following changes and /or additions outlined below. These additions shall be made valid as if they are included in the original stated contract.   
  
Stated Contract for:   
[**Insert name of FSMC/Vendor**] hereby agree to provide breakfast, lunch, and at-risk supper (if applicable) meals served to PK-3 and PK-4 student, and at-risk-supper (if applicable) meals to age 5 – 18 student that are in compliance with the Child and Adult Food Care Program: Meal Pattern Revisions related to the Healthy, Hunger-Free Kids act of 2010, Final Rule. These new meal patterns will go into effect on the first day of the 2017-18 school year. **The meals will be provided at no additional cost for the agreed contract period**.   
  
No other terms or conditions of the above mentioned contract shall be negated or changed as a result of this here stated modification.   
  
This modification of agreement shall be binding upon and attest to the benefit of parties, their successors and assigns:

**Name of SFA**: [**Insert name of SFA**]

**Printed name and title (Official)**:

**By**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**: \_\_\_\_\_\_\_\_\_\_

(Signature of SFA Official)

**Name of FSMC/Vendor**: [**Insert name of FSMC/Vendor**]

**Printed name and title (Official)**:

**By**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Date**: \_\_\_\_\_\_\_\_\_\_\_

(Signature of FSMC/Vendor Official)

**Address**:

**Phone Number**: **Email address**: